



A Preview of PETRONITA Crèche The Montessori Approach

22 July 2019

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Note:

Information is valid as per publication date. Some information may need to be updated in the future so look for the latest communication from petronita.creche@petronas.com

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Introduction

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Company Profile

23
preschools in
Malaysia

With more than 30
years of experience
specializing in early
childhood education

Busy Bees Asia is a global early
education organization
with a network of close to 600
locations worldwide.

Employing over 600
teachers and
professional staff

4 highly reputable, locally-bred
brands:

- The children's house
- Odyssey The Global Pre School
- Peter & Jane
- Tunas Kijang



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Reference Sites

No	Name Of Centre	Address
1	The children's house, 5 Batai	5, Jalan Batai Barat, Damansara Heights
2	The children's house, 38 Bruas	38 Jalan Bruas, Damansara Heights
3	The children's house, 40 Bruas	40, Jalan Bruas, Damansara Heights
4	The children's house, Bangsar	53, Jalan Terasek, Bangsar Baru
5	The children's house, Jaya One	The School @ Jaya One, Level 1, 100-1.015 & 017 Block J, No. 72A Jalan University
6	The children's house, TTDI	154, Pinggir Zaaba, Taman Tun Dr Ismail, 60000 Kuala Lumpur
7	The children's house, TTDI 2	43, Persiaran Zaaba, Taman Tun Dr Ismail, 60000 Kuala Lumpur.
8	The children's house, Oasis Square	Lot F1-23, Block J, No. 2 Jalan PJU 1A/7A Oasis Square, Ara Damansara,
9	The children's house, Aman Walk	C-01-01, No. 4, Jalan Kiara 2, Aman Walk, Mont Kiara, 50480 Kuala Lumpur.
10	The children's house, Mont Kiara	Lot 15229, Jalan Duta Kiara, Dutamas, 50480 KL
11	The children's house, Ampang	7, Jalan Ampang Hilir
12	The children's house, U Thant	11, Jalan U Thant, 55000 Kuala Lumpur.
13	The children's house, Cyberjaya	Unit F-00-01, Shaftbury Camerata, Jalan Impact, Cyber 6, 63000 Cyberjaya, Selangor
14	The children's house, Bukit Jalil	Signature Shop Office, K3A-1 & K3A-M, Jalan Persiaran Jalil 1, Bukit Jalil, 57000 Kuala Lumpur

Reference Sites

No	Name Of Centre	Address
15	Odyssey @ Setia Eco	No22 & 22A, Jalan Setia Dagang U13/AJ, 7 Avenue, Setia Alam, SeksyenU13, 40170
16	Peter & Jane, Mutiara Damansara	1, Jalan PJU 7/12 Mutiara Damansara 47800 Petaling Jaya Selangor
17	Peter & Jane, Taman Sea	1, Jalan SS23/9, Taman Sea, 47400 Petaling Jaya, Selangor
18	Peter & Jane, Damansara Jaya	114, Jalan SS22/32, Damansara Jaya, 47400 Petaling Jaya, Selangor
19	Peter & Jane, Saujana Villa	Blk4, Saujana Villa Condominiums, Saujana Resorts, Seksyen U2, 40150 Shah Alam Selangor
20	Peter & Jane, Puchong	No.2, Jalan Wawasan 1/2, Pusat Bandar Puchong, 47160 Puchong, Selangor
21	Peter & Jane, Kota Kemuning	No 2B, Jalan Sungai Burung 32/66, Bukit Rimau, Seksyen 32, 40460, Shah Alam, Selangor
22	Peter & Jane, CitiKids Care Corporate Childcare	Lot LG 03A/05, Lower Ground Floor, Wisma MCA, 163 Jalan Ampang 50450
23	Tunas Kijang Corporate Children	No 6, Perkarangan Tun Ismail, Jalan Tun Ismail

Curriculum Approach

The children's house, the first and longest established Montessori preschool in Malaysia.

Montessori Method:

- Offers a nurturing non-competitive learning environment
- Meets the individual needs of each child
- Promotes confidence and independent learning
- Creates a prepared environment for the children to enhance active learning



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Atrium



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Note: These are the artist impression of the interior design



Classroom Theme



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Infant Room



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Note: These are the artist impression of the interior design



Classroom – Pre-Toddler



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Note: These are the artist impression of the interior design



Classroom – Pre-Toddler



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Classroom – Toddler



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Classroom – Nursery



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Classroom – Nursery



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Classroom – Kindergarten



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Note: These are the artist impression of the interior design



Classroom – Kindergarten



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Note: These are the artist impression of the interior design



Arts & Craft



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Note: These are the artist impression of the interior design



Arts & Craft



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Note: These are the artist impression of the interior design



Toilet – Boy



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Note: These are the artist impression of the interior design



Toilet – Girl



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Note: These are the artist impression of the interior design



Time Table – Infant

Time / Day	Monday	Tuesday	Wednesday	Thursday	Friday
7.30-8.30 am	Arrival of Children / Free Play				
8.30-9.30 am	Breakfast Booster / Milk Feed				
9.30-10.30 am	Shower				
10.30-11.30 am	Nap				
11.30-12.30 noon	Lunch / Milk Feed & Diaper change				
12.30-1.30 pm	Baby Music	Baby Touch	Baby Music	Baby Touch	Baby Music
1.30-2.30 pm	Free Play				
2.30-3.00 pm	Baby Read	Sunshine Baby	Baby Read	Sunshine Baby	Baby Read
3.00-3.30 pm	Baby Sensory	Baby Read	Baby Art	Baby Read	Baby Gym
3.30-4.30 pm	Snack / Milk Feed & Diaper change				
4.30-5.30 pm	Nap				
5.30-7.30 pm	Getting ready to go home				

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Timetable – Pre Toddler

Time / Day	Monday	Tuesday	Wednesday	Thursday	Friday
7.30-8.30 am	Arrival of Children / Free Play				
8.30-9.30 am	Breakfast / Milk Feed				
9.30-10.00 am	Circle time / talk about				
10.00-10.30 am	Finger Play	Picture Talk (flash card)	Show & Tell	Picture Talk	Finger Play
10.30 – 11.00am	Physical Play	Pre Todd Gym	Pre Todd Gym	Physical Play	Pre Todd Gym
11.30 - 11.30am	Lunch time				
11.30 – 12.00pm	Story telling				
12.00 -12.30pm	Diaper change/Shower Time				
12.30 – 2.30pm	Nap time				
2.30 – 3.15pm	Milk / Snack time				
3.15 – 4.45pm	Lang (Phonic sounds)	Numbers work (Oral counting)	Lang (Phonic sounds)	Sensorial activity	Art & Craft
4.45 – 5.15pm	Art & Craft	Story telling	Music & Movement	Story telling	Music & Movement
5.15 – 6.00pm	Pre Todd Gym	Sensory play	Pre Todd Read	Music & Movement	Physical play
6.00 - 7.00pm	Pre Todd Chef	Pre Todd Art	Pre Todd Chef	Pre Todd Art	Sensorial activity
7.00 – 7.30pm	Getting ready to go home				

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Timetable – Toddler

Time / Day	Monday	Tuesday	Wednesday	Thursday	Friday
7.30 - 8.30am	Arrival of children / Free Choice / Breakfast				
8.30 - 9.30am	Circle time/talk about				
9.30 - 10.30am	Language activity	Agama / Moral	Number work	Agama / Moral	Culture
10.30 - 11.00am	Practical life	Language activity	Language activity	Bahasa Malaysia	Art & Craft
11.00 - 11.30am	Playtime				
11.30 - 12.00pm	Lunch				
12.00 - 12.30pm	Music & Movement/Story time/Free choice				
12.30 - 1.00pm	Shower time				
1.00 - 3.00pm	Nap time				
3.00 - 3.15pm	Snack time/clean up				
3.15 - 3.45pm	Number work	Number work	Culture	Language activity	Sensorial
3.45 - 4.15pm	Free Choice	Bahasa Malaysia	Mandarin	Number work	Mandarin
4.15 - 4.45pm	Story Time (Eng)	Story Time (BM)	Story Time (Eng)	Story Time (BM)	Story Time (Eng)
4.45 - 5.45pm	Baking / sensory activity				
5.45 - 6.45pm	Art & Craft	Free Choice	Sports	Free Choice	Sports
6.45 - 7.15pm	Circle time / music and movement activity				
7.15 - 7.30pm	Free Choice / Getting ready to go home				

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Timetable – Nursery/Kindergarten

Time / Day	Monday	Tuesday	Wednesday	Thursday	Friday
7.30 - 8.30am	Arrival of children / Free Choice / Breakfast				
8.30 - 9.30am	Circle time				
9.30 - 10.30am	Language activity	Agama / Moral	Number work	Agama / Moral	Culture
10.30 - 11.30 am	Sensorial	Language activity	PE	Bahasa Malaysia	PE
11.30 - 12.00pm	Playtime				
12.00 – 12.30pm	Lunch time				
12.30 – 1.00pm	Story time/Free choice				
1.00 – 1.30pm	Shower time				
1.30 – 3.00pm	Nap time				
3.00 – 3.30pm	Snack time				
3.30 - 4.00pm	Number work	Number work	Culture	Language activity	Sensorial
4.00 - 4.30pm	Bahasa Malaysia	Practical life	Agama / Moral	Mandarin	Bahasa Malaysia
4.30 - 5.00pm	Free Choice	Bahasa Malaysia	Mandarin	Number work	Mandarin
5.00 - 5.30 pm	Story Time (Eng)	Story Time (BM)	Story Time (Eng)	Story Time (BM)	Story Time (Eng)
5.30 -6.30pm	Baking / sensory activity				
6.30 - 7.00pm	Art & Craft	Robotic	Language Activity	Robotic	Sport
7.00 – 7.15pm	Circle time / music and movement activity				
7.15 – 7.30pm	Free Choice / Getting ready to go home				

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Quality Assurance

Task Name	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Progress Reports/Parent Teacher Meeting												
Newsletter												
Coffee Tea Sessions												
Management Meeting												
Concert & Graduation												
Yearly Parental Engagement Activities												
Little Lives	On going											
Health & Safety and BCP Plan	On going											



Yearly Parental Engagement Activities



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Yearly Parental Engagement [video removed]

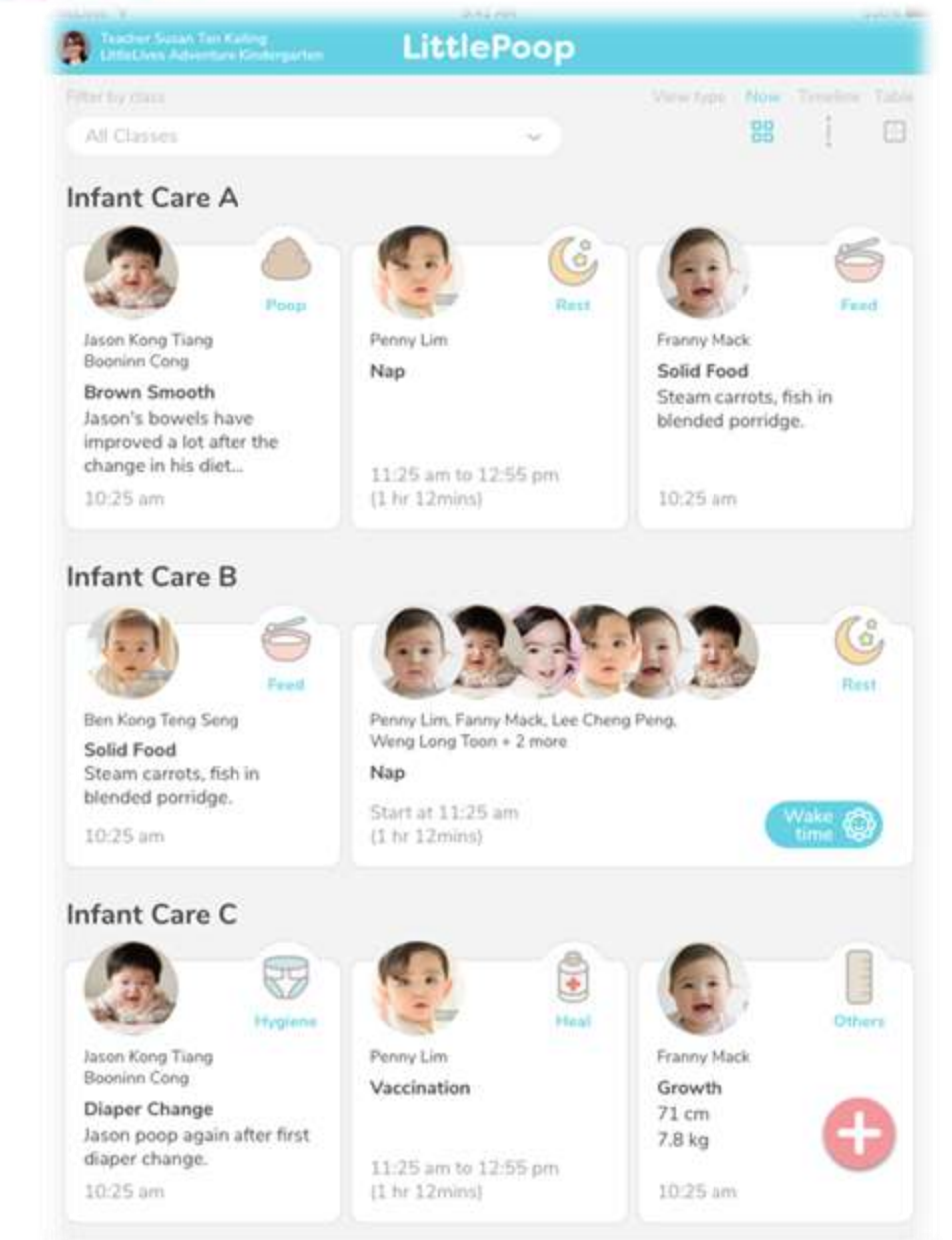
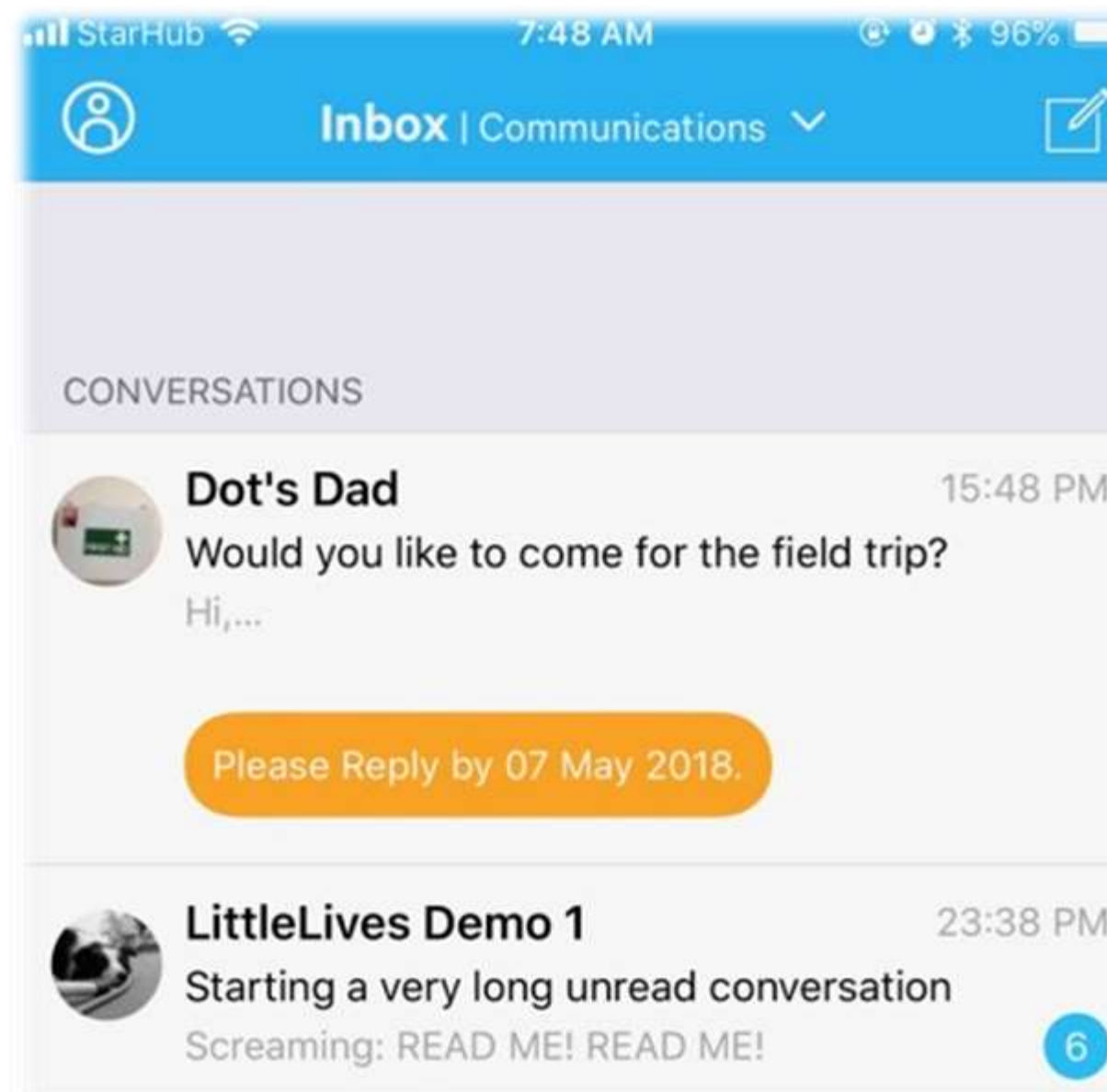
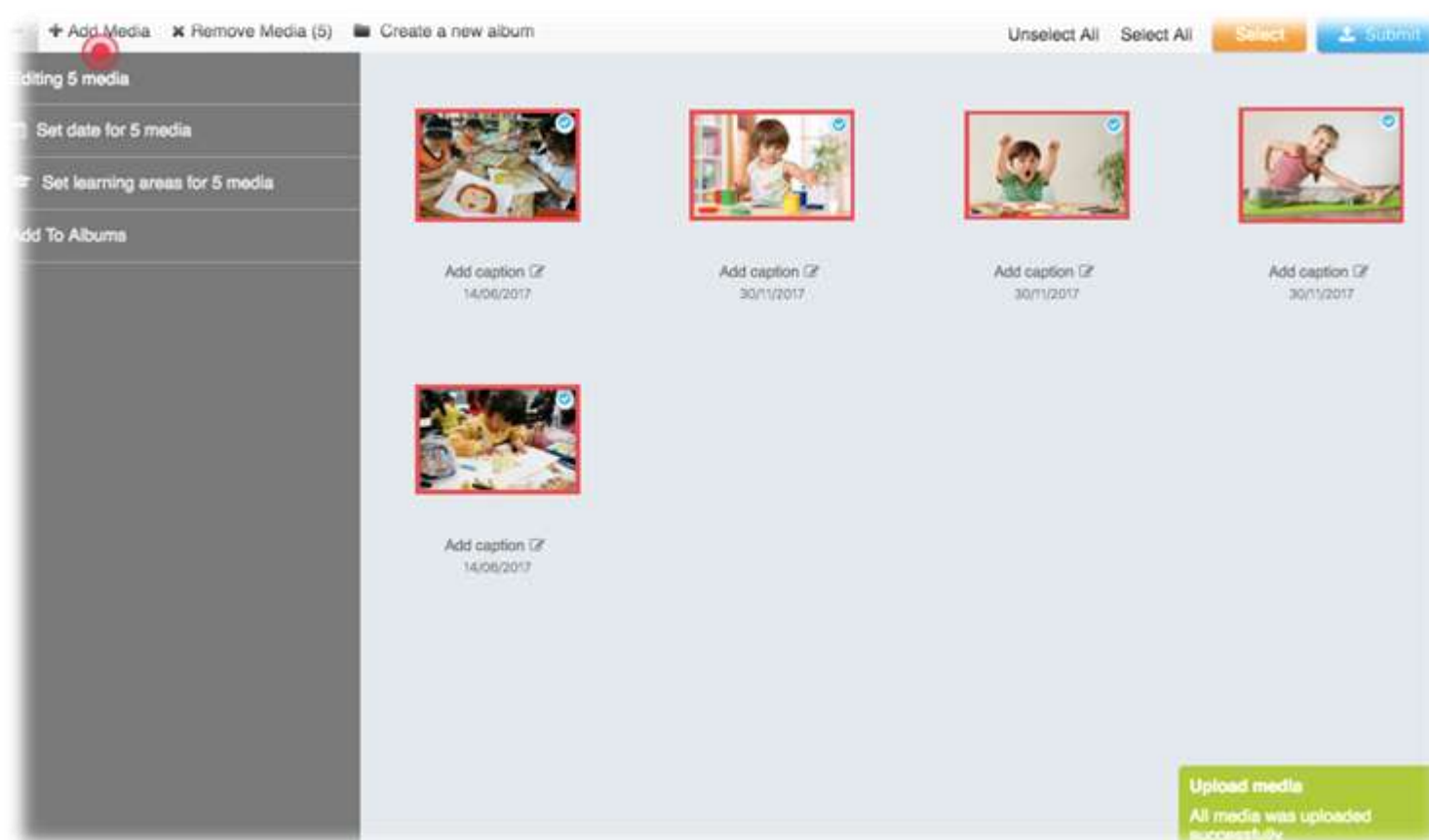
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Little Lives – Mobile Apps

- Live check in & check out
- Evaluation/ Portfolio
- Little poop

Name	Attendance	Temp 1	Time In/Out	Remarks
1 Arshaan Ebrahimi	✗	-	-	
2 Dayang Sara Azreena Binti Ainur Rahman	✗	-	-	
3 Hani Ayra Sofia Binti Abdul Rashid	★	37.0 °C 8:09am	8:09am	
4 Noah Aryan Bin Abdul Hasib	★	36.8 °C 8:56am	8:56am	
5 Shey Anne Ng Xin Yan	✗	-	-	
6 Tyna Lee Ze Su	✗	-	-	

Clear All Save



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Little Lives Mobile Apps

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Little Lives – 6 months Progress Report

First Half Year - A. Practical Life	Introduced	Needs Practice	Making Progress	Competent
K. Food Preparation				
• slices with a butter knife			★	
• peels hard boiled eggs			★	
• prepares drink, sandwich, salad & garlic bread			★	
F. Cutting Exercises				
• handles a child-sized scissors			★	
• snipping exercises			★	
• cutting straight lines			★	
D. Line time / Circle time				
• sits on the line alongside friends			★	
• sits through the whole session			★	
• participates actively			★	
• remembers the lyrics of songs/poems/rhymes			★	
• moves in rhythm to music			★	
• imitates dance steps/actions to songs			★	



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Little Lives – 6 months Progress Report

First Half Year - B. Sensorial	Introduced	Needs Practice	Making Progress	Competent
I. Early Geometry and Algebra				
• names geometric solids - sphere, cube, cone, cylinder, ovoid, ellipsoid, pyramid, prism	★			
• names geometric shapes - circle, square, triangle & rectangle			★	
H. Refinement of Auditory sense				
• discriminates sounds in the environment - sounds of machines, animals, musical instruments			★	
• pairs the Sound Boxes - loud/soft	★			
• uses vocabulary: soft, softer, softest, loud, louder, loudest			★	
B. Refinement of Chromatic Sense				
• sings colour songs and rhymes			★	
• matches and names primary colours - red, blue & yellow			★	
• matches and names secondary colours - green, orange, purple, black, white, grey, brown, pink			★	
• grades shades of colour - darkest to lightest	★			
• grades shades of colour - lightest to darkest	★			
F. Refinement of Olfactory sense				
• discriminates different smells in the environment			★	

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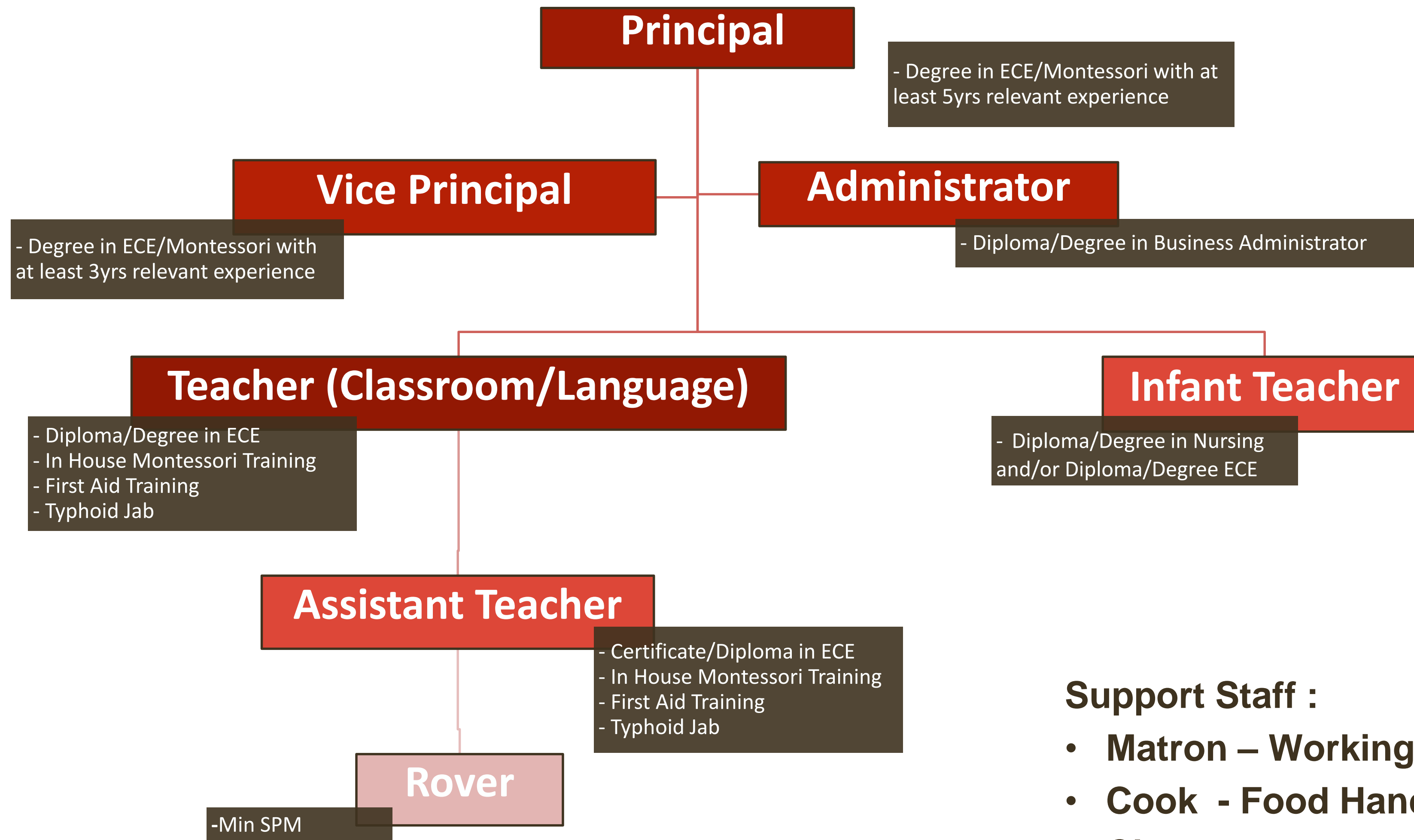


Little Lives – 6 months Progress Report

First Half Year - D. Language	Introduced	Needs Practice	Making Progress	Competent
C. Phonetic Reading				
• sings phonic alphabet songs - 'Ants on the Apple'			★	
• shows awareness of alphabet chart by name			★	
• identifies phonic sounds of letters using Sandpaper Letters - a, b, c, d, e, f, g, h, i, j, k, l, m, n, o, p, q, r, s, t, u, v, w, x, y, z			★	
• matches Sandpaper Letters to the Large Movable Alphabet			★	
• builds and blends 3-letter phonic words using Large Movable Alphabet	★			
B. Writing Activities				
• scribbles with crayons/pencils/colour pencils			★	
• controls a pencil (pincer grip)			★	
• colours within a given space			★	
• uses Insets for Design for outlining	★			
• fills design from left to right			★	
• uses insets for pattern drawing			★	
• uses insets for tracing shapes			★	



Organization Chart:



Support Staff :

- **Matron – Working Experience**
- **Cook - Food Handling Cert**
- **Cleaner**



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Food Menu & Monthly School Fees



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PETRONITA CRÈCHE
In The Park



Menu (6 – 12 months)

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	Breast milk / formula milk	Breast milk / formula milk	Breast milk / formula milk	Breast milk / formula milk	Breast milk / formula milk
Lunch	Blended pumpkin porridge	Blended cauliflower porridge	Blended carrot porridge	Blended potato porridge	Blended pumpkin porridge
Tea	Breast milk / formula milk	Breast milk / formula milk	Breast milk / formula milk	Breast milk / formula milk	Breast milk / formula milk

Note:

The above menu is an illustration of the types of foods prepared. Menu for PETRONITA Crèche shall be confirmed accordingly upon consultation with relevant parties.


RUFAIDAH MD RANI
Pegawai Dietetik U44
Jabatan Dietetik & Sajian
Hospital Kuala Lumpur
23/09/2017



Menu (13 – 18 months)

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	French Toast	Brown rice cereal with milk	Plain Waffle	Cheese sandwich	Banana Pancake
Lunch	Porridge with pumpkin	Porridge with carrot	Porridge with potato	Porridge with pumpkin	Porridge with cauliflower/broccoli
Tea	Apple	Banana	Papaya	Apple	Banana

Note:

The above menu is an illustration of the types of foods prepared. Menu for PETRONITA Crèche shall be confirmed accordingly upon consultation with relevant parties.


RUFAIDAH MD RANI
Pegawai Dietetik U44
Jabatan Dietetik & Sajian
Hospital Kuala Lumpur
23/09/2017



Menu (19 months – 6 years old)

Week 1

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	French toast	Cornflakes with milk	Cheese & jam sandwiches	Waffle with honey or jam	Banana, oat & raisin muffin
Lunch	Spaghetti Chicken & Mixed Vegetables Bolognese	Kuey Teow Soup with Shredded Chicken & Pak Choy	Chicken Rice	Capatti & Lentil & Vegetable dip	Mini Homemade Chicken Burger with Cauliflower soup
Tea	Tuna Sandwich	Plain Waffle	Baked sweet potato	Pancake with banana	Cheese & Jam sandwiches
Vegetables	Carrots, cucumbers and cauliflower / broccoli are served on the side every day during lunch.				
Fruits	Bananas, apples, oranges or honeydew are served as dessert every day after lunch.				

[Signature]
RUFAIDAH MD RANI
 Pegawai Dietetik U44
 Jabatan Dietetik & Sajian
 Hospital Kuala Lumpur
 23/09/2017

Note:

The above menu is an illustration of the types of foods prepared. Menu for PETRONITA Crèche shall be confirmed accordingly upon consultation with relevant parties.

Teacher Child Ratio

Class Level	Age Group	Teacher-Child Ratio
Infants	3months to 12 months	1:2
Pre Tots	13 months – 23 months	1:3
Toddler	24 months to 35 months	1:5-6
Nursery	36 months to 4 years	1:10
Kindy	4 years to 6 years	1:12



Monthly School Fees – Comparison

Category	PETRONITA	The children's house
School fees (Included children's Insurance)	RM1450-RM1650 Per Month	RM10,000- RM11,200 Per Term (4mths)
Deposit	FREE	RM10,000- RM11,200 Per Term (4mths)
Registration Fees (one off)	RM500	RM500
Stationery & Materials Fees (one off)	RM1180	RM1180
Infant – 3mths to 12mths (per month)	RM1650	RM2800
Pre Tots – 13mths to 23mths (per month)	RM1650	RM2500
Toddler – 24mths to 35mths (per month)	RM1450	RM2500
Nursery 36mths to 4yrs (per month)	RM1450	RM2500
Kindergarten 4yrs to 6yrs (per month)	RM1450	RM2500
Upon Registration (TOTAL)	RM3130 – RM3330	RM21,680 – RM24,080



School Kit



Apron Design



School Bag Design



Tote Bag Design

Infant & Pre-Toddler : Pillow, Bolster, Bib, Blanket, Towel & Laundry Bag

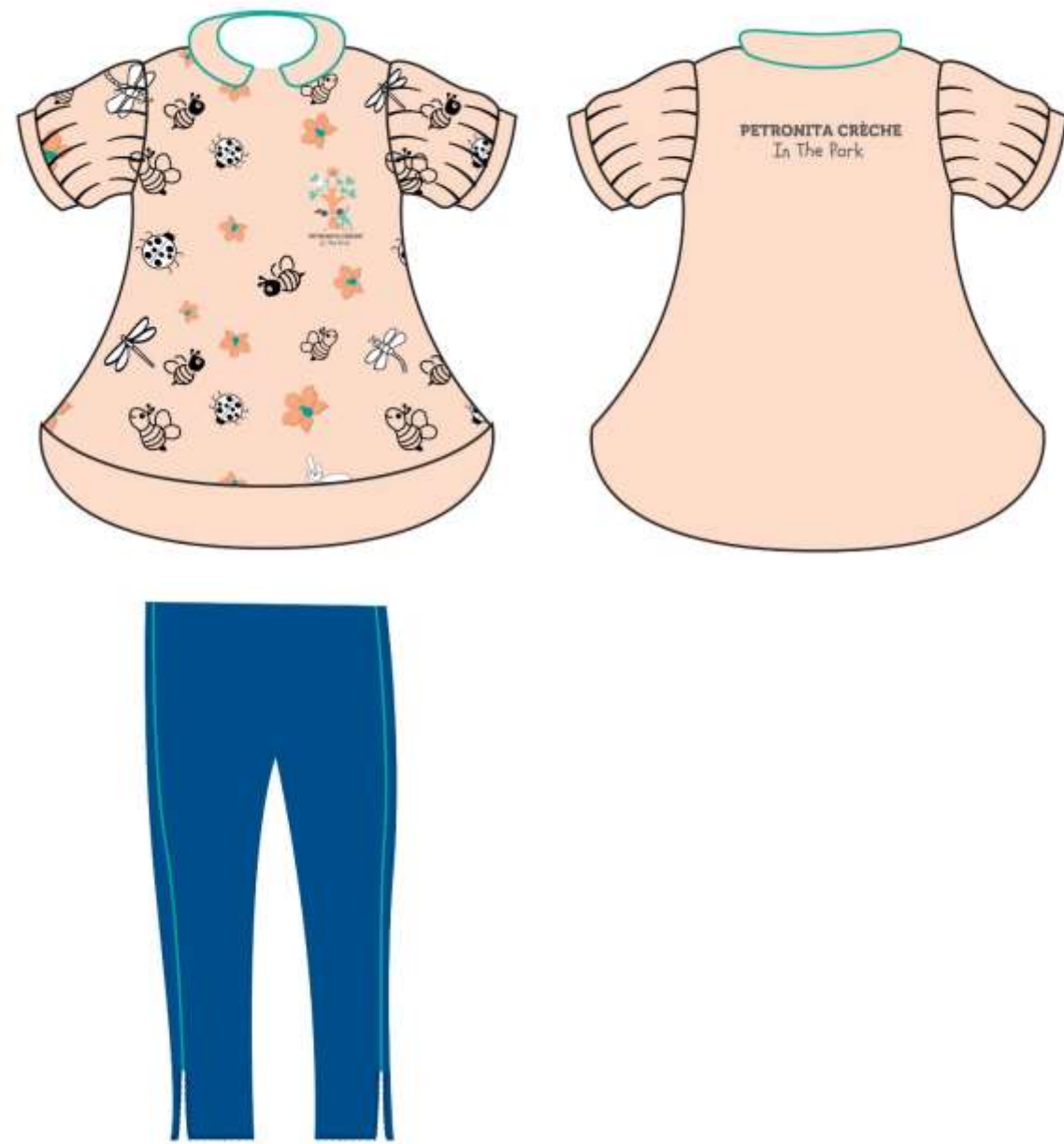
Toddler – Kindergarten : Laundry Bag, Apron, School Bag, 1 set of uniform, 1 set of PE uniform, Towel & Cap

***Design are still in the finalizing stage and subject to minor alternations.

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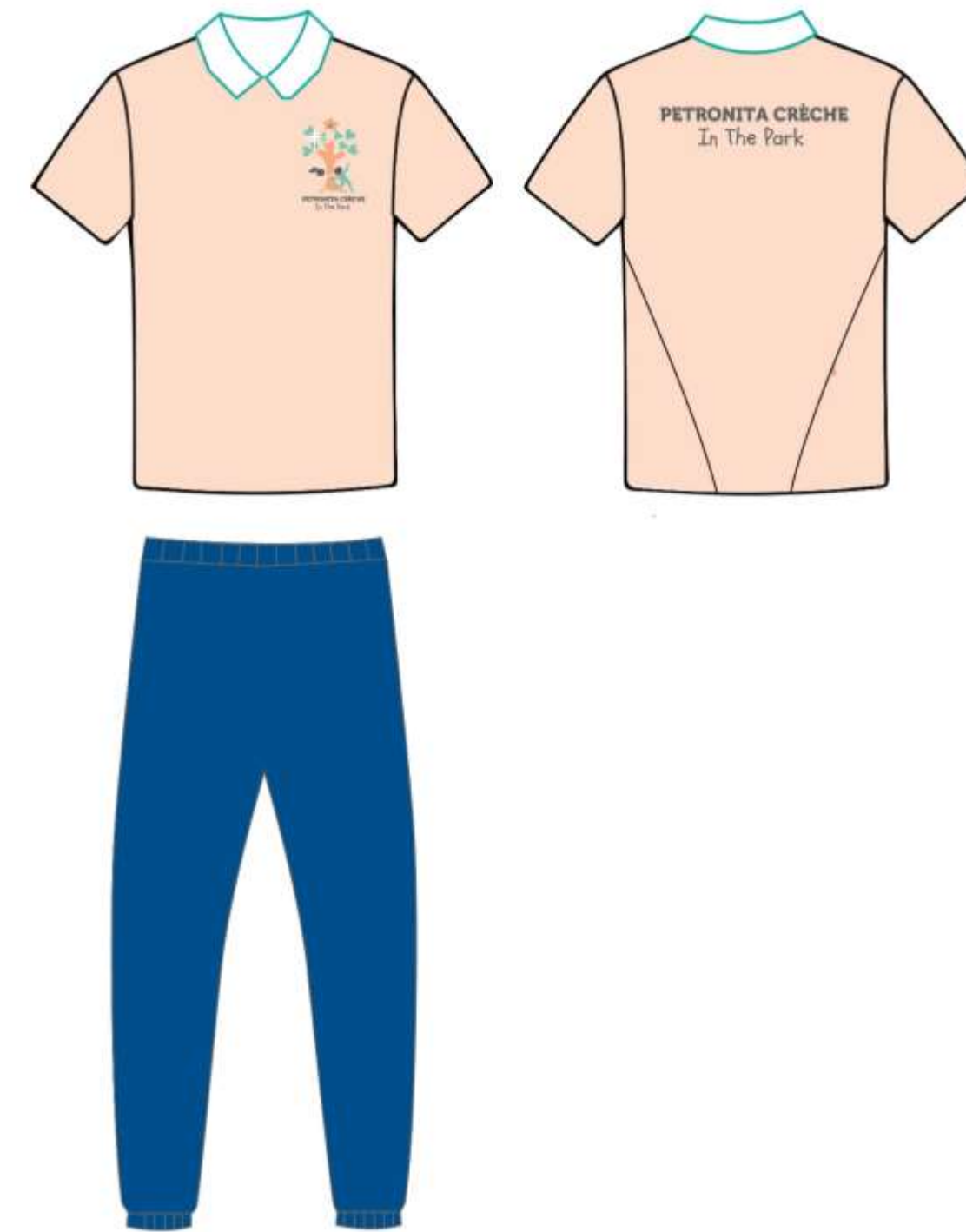
School Uniform



Girl Uniform



Boy Uniform



P.E Uniform

****Design are still in the finalizing stage and subject to minor alternations.*

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FAQ

Operating time:

- **The centre will be operated strictly from 7.30am to 7.30pm. Parents need to check-in the children before 9:00am.**
- **A penalty of RM100 will be charged on parents for pick-ups after 7.30pm.**
- **The centre will close at 8:00pm.**

Withdrawal Notice:

Petronita requires to give four month withdrawal notice at the start of the month



FAQ

How does the school handle a situation whereby there is a lack of teachers/staff at any point?

We will deploy teachers from other levels/areas within the centre. In addition, principal and administrator will be called in to assist as well. If we are still shorthanded, we would get assistance from our TCH branches.

In terms of hiring teachers, what are the criteria looked at besides qualifications? Does the organization hire only women teachers? How does the organization view racial diversity amongst the staff?

We will look for maturity/experience/poise with good grooming & deportment. We do accept male teachers as well. Racial diversity is definitely a criteria, and we will try to ensure it is balanced.

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FAQ

Are food handlers trained in terms of handling food with hygiene?

Yes, the food handlers (chef and assistants) are trained comprehensively.

Is the caterer providing the food halal certified?

Yes.

Are staff certified/trained in administering first aid to children?

All staff are first aid certified and trained.

Is that any insurance coverage for the children in the school?

Yes, a standard insurance coverage is inclusive in the school fees.

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FAQ

What is the SOP in ensuring that the pickup of a child after school is the proposed parent/guardian What documents do parents need to provide prior to be given this access to pick up his/her child?

A section in the application form would require details of parent/guardian etc, with the personal identification (I/C or passport) to be enclosed for individuals assigned to pick up/drop off the child.

FAQ

What is health requirement/ guideline /control measurement for admission to the centre i.e. medical letter etc, management on the disease outbreaks i.e H1N1, hand foot mouth disease etc?

An update to all parents will be issued to notify them of the outbreak. Release letter from the doctor/pediatrician certifying child is free from the illness needs to be given before the child comes back to school.

How often will the center be cleaned? (general cleaning)

Daily, and if there is an outbreak of a contagious illness, additional cleaning will be carried out accordingly.



**For Feedback, please go to
MyEvents>Feedback or
petronita.creche@petronas.com**



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